

County of Hamilton

DONALD C. SCHRAMM, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

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30th District #2 Integrating Committee Meeting Minutes

January 18, 1991 - 8:00 a.m.

Hamilton County Engineer's Conference Room

700 County Administration Building

Cincinnati, OH 45202

The meeting was called to order by Chairman Schramm at 8:10 a.m. Mr. Young was alternate for Mr. Castellini and Mr. Rhodes was absent.

Support Staff present: Messrs. Cline, Cottrill, Sigward, Pettit, Bass and Brayshaw who were asked to introduce themselves for the benefit of our newest committee member, Mayor Mann. Mr. Douglas Ervin, our OPWC Program Representative, was also in attendance.

Mr. Barfels made a motion for approval of the November 16, 1990 minutes; seconded by Mr. Crafts and passed unanimously.

Chairman Schramm gave a brief dissertation of a OPWC Director's Meeting he attended in Columbus on January 10, 1991 where a fairly large contingent of County Engineers were in attendance. Most of the complaints came from the multi-county Districts. They felt that OPWC was not being fair with the manner in which the Districts rated their projects. It seems that Randall Howard has been contesting some of the projects selected for submission to OPWC. He has also been issuing certain directives that the Director is not empowered by law to enact. The County Engineers Association wants to get involved in the process by furnishing input into decisions that will effect the District Integrating Committees.

Chairman Schramm also stated that the OPWC Commissioners are required to advertise for the position of Director and it is the intent of the Commission to submit a list of three qualified candidates to the new Governor by March 1. Mr. Howard's two-year term expires on March 20. Mr. Howard has reapplied for the position and could be reappointed, if the Commissioners and the Governor concur.

Mayor David Mann, appointed by the City Manager to the District #2 Integrating Committee to fulfill former Mayor Luken's term, was welcomed by the Committee.

Mr. Cottrill indicated that the projects approved in November utilized all of the available Issue #2 grant funds except for about \$19,000, which is too little to fund any of the remaining projects on the list. Since November, some of the projects from previous years have been "finaled out" lower than the estimate given in the "Project Agreement". This has resulted in an additional \$343,000 (plus or minus) being available for the Committee to allocate for projects, for a total of \$362,774 to spend. This money has to be spent on projects that will be completed by the end of 1991, since this came from the 1989 and 1990 bond sale that must be expended by December 31, 1991.

To determine which projects should be selected, the Support Staff looked at the next group on the rating list below the "cut line", which were the 57-point projects; Round Bottom Road Bridge for the Hamilton County Engineer at \$210,000 and Compton Road in Wyoming at \$800,000. Wyoming declined the funds since they could not make up the shortfall. The Hamilton County Engineer will accept the \$210,000 for the bridge, if it is approved.

This now leaves about \$152,000 unallocated, which allows us to drop down into the 56-point projects. Projects from Greenhills, Delhi Township and Colerain Township were included in this group, but their costs exceed the available funds; they declined since they could not make up the shortfall. A number of Cincinnati projects in the 56-point group fell below the \$152,000 figure. The Forest Avenue Rehab project was the closest, estimated at \$151,000. Cincinnati decided to accept the \$151,000 for Forest Avenue, if it is approved.

Therefore, the Support Staff recommended that the Integrating Committee approve Round Bottom Road Bridge for the Hamilton County Engineer and Forest Avenue Rehab for the City of Cincinnati to utilize all but about \$1,000 of the District's Issue #2 grant allocation.

Mr. Crafts moved to submit to OPWC, for funding out of the District allocation, the two projects recommended by the Support Staff; seconded by Mr. Rowe. The motion received the necessary seven affirmative votes by the Committee.

Mr. Cottrill then made a report on the financial status of the District.

As of December 3, 1990:

Unallocated 1989 funds	\$ 19,080.20
Surplus returned to District from "finaled" projects	<u>69,209.51</u>
Total Unallocated Funds	\$ 88,289.71

As of December 28, 1990:

Unallocated 1989 funds	\$ 19,080.20
Surplus returned to District from "finaled" projects	69,209.51
New funds returned from "finaled" projects	<u>274,485.09</u>
Total Unallocated Funds	\$362,774.79

As of January 18, 1991: (Following selection of two new projects)

Previous unallocated balance	\$362,774.79
Combined cost of Round Bottom Bridge and Forest Avenue Rehab	<u>361,579.68</u>
Total Unallocated Funds	\$ 1,195.11

A request was received from Forest Park to reevaluate our rating on the Reliance Road Culvert. The letter indicated that the condition of the culvert has greatly deteriorated over the last few months, and asked for a new rating based on the current condition. The Support Staff indicated that this would set a precedent whereby we would be continuously monitoring potential projects throughout the year. The Support Staff requested that the Integrating Committee establish a policy whereby no more than one reevaluation of any proposed project would be conducted unless specifically directed by the Integrating Committee, and that any request for a second reevaluation be documented with proof that a significant change in previous conditions has occurred. A motion was made by Mayor Ragase to establish such a policy; seconded by Mr. Crafts and passed unanimously.

The Committee asked Mr. Ervin whether the Reliance Road Culvert could be considered an "emergency" project. Mr. Ervin indicated that emergency funds were only granted basically when the failure of the infrastructure was tied directly to an "Act of God" or an "Act of Nature". Additionally, since the culvert is to be maintained by Forest Park's Stormwater Utility, a user-fee funded agency, it would only be eligible for funding under the loan program.

Mr. Ervin explained that the EEO/MBE Contract Documents and the Waiver Notification Modification Form were inadvertently sent out by the Ohio Department of Administrative Services before OPWC had a chance to review them. The material should be reissued within 45 days, barring any significant changes in any of the State offices because of the new administration. Meanwhile, OPWC is monitoring each District's MBE participation, and the Ohio Equal Employment Opportunity Commission is monitoring contractors' labor force for EEO compliance.

Mr. Cottrill stated that the District still has \$271,530 in Credit Enhancement funding that has not been awarded. Mr. Ervin noted that this money will not be lost to the District if it is not used this year, but could simply be "rolled over" into the FY 1992 program. However, that probably will not have to occur, since Mr. Cline indicated that the City of Cincinnati intends to apply for the entire Credit Enhancement allocation to prepay part of the first year interest on an upcoming bond sale.

Small Governments Sub-Committee - No report.

Old Business - None

New Business

Mayor Ragase was contacted by the Mayor of Lockland regarding some problems they are encountering on the Wayne Avenue Bridge Project. (This is a FY 1989 Small Government project.) The bridge apparently had more deterioration than was originally estimated by the Engineer. Not only will more funds be needed to perform the work, but there is no way that the money will be completely spent by the end of 1991. Mr. Ervin suggested that Lockland apply directly to the Small Governments Commission for additional funds and a time extension to finish the project. The Integrating Committee's approval is not necessary for this request, since the Small Government Funds are separate from the District funds. However, the Integrating Committee may endorse Lockland's request in policy, which may improve their chances of having the request approved by the State.

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January 18, 1991

Mayor Ragase will suggest that course of action to Lockland's Mayor. Meanwhile, the Support Staff will investigate the situation, and report back to the Integrating Committee with a recommendation next month. Ultimately, if no additional funds are granted by the State to Lockland, other funds (perhaps the Municipal Road Fund) will have to be utilized to make up the shortfall.

Mr. Ervin reported that OPWC will be issuing project status reports on a quarterly basis to each District. The first report was then distributed to the Committee members and Support Staff. The Small Governments Commission intends to distribute similar reports for their projects in the future. OPWC will also be issuing "Certificates of Completion" to jurisdictions when their projects are finished.

Mr. Crafts took the opportunity to congratulate members of the Integrating Committee and the Support Staff on being able to cooperate with each other so successfully for the past 2-1/2 years. He noted that the makeup of the Integrating Committee had the potential of being divisive, since each member could have taken the position of looking out for their particular interests. Instead, everyone has worked towards the common good of all of Hamilton County, resulting in a very successful relationship of mutual trust and cooperation.

Next meeting date is February 15, 1991 at 8:00 a.m. in the Hamilton County Engineer's Conference Room, 700 County Administration Bldg.

Mr. Crafts made a motion for adjournment; seconded by Mr. Rowe and passed unanimously.

Meeting adjourned 9:25 a.m.

Respectfully submitted,



Joan Cornelius
Recording Secretary

cc: Support Staff

City of Cincinnati



DCS *[Signature]*
Gerald E. Newfarmer
City Manager

for copy all members on 1/18/91

Office of the City Manager

Room 152, City Hall
801 Plum Street
Cincinnati, Ohio 45202
Phone (513) 352-3241

January 4, 1991

Mr. Donald C. Schramm, P.E.-P.S.
County Engineer
700 County Administration Building
138 East Court Street
Cincinnati, Ohio 45202-1258

Dear Mr. Schramm:

This is to advise that Mayor David Mann will replace former Mayor Charlie Luken on the District #2 Integrating Committee.

Sincerely,

Gerald E. Newfarmer
City Manager

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OFFICE OF THE
COUNTY ENGINEER

**30th District #2 Integrating Committee Meeting
Hamilton County Engineer's Conference Room
700 County Administration Building
Cincinnati, OH 45202**

January 18, 1991 - 8:00 a.m.

(All regular meetings the 3rd Friday of month)

AGENDA

- 1.) Approval of previous meeting's minutes.
- 2.) Letter from City Manager Newfarmer advising that Mayor David Mann will replace former Mayor Charlie Luken on the District #2 Integrating Committee.
- 3.) Voting on Round Botton Road Bridge (County) and Forest Avenue Rehab (City of Cincinnati).
- 4.) Dave Kern's correspondence dated November 20, 1990 re: Small Government Commission Policy Directives.
- 5.) Request for re-evaluation by Forest Park.
- 6.) Joe Cottrill - Rectify EEO/MBE contract documents distributed at November meeting.
- 7.) Credit enhancements - No replies except from City of Cinti.
- 8.) Small Governments Sub-Committee Report
- 9.) Old Business
- 10.) New Business
- 11.) Next meeting February 15, 1991
- 12.) Adjournment

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700 County Administration Building
Cincinnati, OH 45202

January 18, 1991 - 8:00 a.m.

ATTENDANCE LIST

NAME

AFFILIATION

PHONE NO.

<u>DON SCHRAMM.</u>	<u>HAM. CO. ENGR</u>	<u>632-8630</u>
<u>DAVE CRAFTS</u>	<u>P&C</u>	<u>522-6839</u>
<u>Wayne Barfels</u>	<u>City of Loveland</u>	<u>683-0150</u>
<u>Joe Ragace</u>	<u>Forest Park</u>	<u>895-5208</u>
<u>Wilma Berger</u>	<u>Symmes Twp.</u>	<u>891-7836</u>
<u>DAVID MALIN</u>	<u>Cincinnati</u>	<u>352-3250</u>
<u>Hugh Kane</u>	<u>Cincinnati</u>	<u>352-3291</u>
<u>T. Young</u>	<u>"</u>	<u>352-3720</u>
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